

Four-Quadrant Model of Social + Emotional Intelligence

Social and emotional intelligence is the ability to be aware of our own emotions and those of others, *in the moment*, and to use that information to manage ourselves and manage our relationships.

Self Other

Awareness

Self-Awareness

- Emotional Self Awareness
- Accurate Self Assessment
- Personal Power

Other Awareness

- > Empathy
- Situational Awareness
- Service Orientation

Management

Self Management

- Behavioral Self Control
- Integrity
- Innovation & Creativity
- Initiative & Bias for Action
- Achievement Drive
- Realistic Optimism
- Resilience
- > Stress Management
- Personal Agility
- > Intentionality

Relationship Management

- Communication
- Interpersonal Effectiveness
- Powerful Influencing Skills
- Conflict Management
- > Inspirational Leadership
- Catalyzing Change
- Building Bonds
- > Teamwork & Collaboration
- Coaching & Mentoring Others
- Building Trust



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Personal Competence

These competencies determine how we manage ourselves

Self-Awareness

Knowing one's internal states, preferences, resources, and intuitions

- o **Emotional self-awareness**: Recognizing one's emotions and their effects
- o **Accurate self-assessment**: Knowing one's strengths and limits
- Personal power: A strong sense of one's self-worth and capabilities; self confidence

• Self-Management

Managing ones' internal states, impulses, and resources

- o **Behavioral self-control**: Keeping disruptive emotions in check; impulse control
- o **Integrity**: Maintaining high standards of honesty and ethics at all times
- o **Innovation & creativity**: Actively pursuing new approaches and ideas
- o **Initiative & bias for action**: Readiness to act on opportunities
- o **Achievement drive**: Striving to meet a standard of excellence
- Realistic optimism: Expecting success; seeing setbacks as manageable; persisting in achieving goals despite obstacles and setbacks.
- o **Resilience:** Perseverance and diligence in the face of setbacks
- **Stress management**: Working calmly under stress and pressure
- o **Personal agility**: Readily, willingly, rapidly and effectively anticipating and adapting to change
- o **Intentionality**: Thinking and acting "on purpose" and deliberately.

Social Competence

These competencies determine how we handle relationships

Social Awareness – Other Awareness

Awareness of others feelings, needs, and concerns

- Empathy: Sensing others' feelings and perspectives, and taking an active interest in their concerns
- Situational awareness: Reading a group's emotional currents and power relationships; being able to "size up" a situation and plan an appropriate response
- o **Service orientation**: Anticipating, recognizing, and meeting customers' needs

Social Skills – Relationship Management

Adeptness at inducing desirable responses in others

- o **Communication**: Listening attentively and fostering open dialogue
- Interpersonal effectiveness: Possessing diplomacy, tact and interpersonal skills, and knowing how to use them to ease transactions and relationships with others; the ability to relate well and build rapport with all people
- o **Powerful influencing skills**: Wielding effective tactics for persuasion
- o **Conflict management**: Negotiating and resolving disagreements
- Inspirational leadership: Motivating, guiding and mobilizing individuals and groups; articulating a clear, compelling and motivating vision for the future
- Catalyzing change: Initiating, managing and leading change
- o **Building bonds**: Nurturing and maintaining relationships, cultivating a wide network; connecting with others on a deeper rather than superficial level.
- Teamwork & collaboration: Working with others toward shared goals. Creating group synergy in pursuit of collective goals.
- Coaching & mentoring others: Identifying others' development needs and bolstering their abilities
- **Building trust:** Being trustworthy and ethical when working and relating to others; ability to establish a bond of trust with others.